Guidelines for contributing a guidance article

Research

Guidance articles are intended to provide expertise in engineering ethics and how best to embed learning into teaching practice. They aim to help situate our case studies in an educational context and to signpost to additional research and resources on engineering ethics.

Before you begin, you may want to review the existing guidance articles, since we hope that contributions will be fairly consistent in length, style, and tone.

Guidance articles are meant to be overviews that a reader with no prior knowledge of engineering ethics could refer to in order to develop a baseline understanding and learn where to look for additional information.

They should be approximately 500-1000 words and reference relevant resources, especially existing resources in the Ethics Toolkit. See the existing guidance articles for examples of style, tone, and approach. Use Harvard referencing.

Overview

The articles are meant to be able to stand on their own as a piece of guidance on a topic; they are also meant to work alongside the other guidance articles so that taken together they form a sort of engineering ethics education handbook.

Purpose

Each article should inform, explain, and provide guidance on the topics. Put yourself in the perspective of an engineering educator who is new to ethics.

Content

The content of the article should be organised and well developed. That is, it should be presented in a logical way and thoroughly explained.

References and resources

Where additional explanation could be given, it might point to other resources, and where information is presented from another source, it needs to be properly referenced. It should especially point to other existing resources in the Toolkit. Resources should ideally be online and open source. Use Harvard referencing.

Format

Guidance articles should follow this format:

- Premise.
- Body of article, divided up into headed sections as necessary.
- Conclusion (optional).
- References: use [Harvard referencing](#).
- Resources (ideally online and open source).

Before you submit, review this checklist

- Does the article both make sense as a single piece of guidance as well as fit in with the rest of the articles?
- Would someone new to ethics understand the information presented and would it help them?
- Do you need to expand on any ideas or reorganise them to make them clearer?
- What additional resources or references have you included?

Submitting your guidance article

We suggest that you review the submission form in advance, as some of the questions will help to inform your content. On the submission form you will be prompted to provide keywords.

Case studies should be submitted in Word file format (doc or docx).

Submit your guidance article **[here](#)**.