



20th Anniversary Grant Award Scheme: *Engaging in Engineering*

Guidelines and objectives

Objectives

The objectives of this **public engagement grant scheme** are to:

- help you to share your expert knowledge through collaboration with partners without a science or engineering background and to reflect on the social impact of your research; or
- develop creative activities that enable you to communicate in new ways and/or to new audiences; or
- design and deliver bespoke leadership development activities for those working in engineering in higher education that equips them with communication and public engagement skills; or
- develop initiatives which help businesses, particularly SMEs, to interact more productively and effectively with universities. We are looking for a new *general* approach, not a specific topic that might be appropriate for a knowledge transfer project.

The outcomes will be made available to member institutions of the Engineering Professors' Council so that a broad spectrum of Engineering in Higher Education benefits from the project.

We welcome particularly, applications:

- that help to improve the gender, age and ethnic mix of those participating in engineering in HE and industry;
- from project teams with a mix of those in the early stages of their career with more experienced staff;
- that involve collaborative working between member institutions of the Engineering Professors' Council.

Applicants

The lead applicants must be employed and based at a member institution of the Engineering Professors' Council, (<http://epc.ac.uk/universities/>) however, joint applications between industry-based engineers and/or organisations that specialise in outreach or communication are welcomed.

Assessment criteria

The following criteria will be considered during review of the project proposal:

Project fit

How well does the project fit with one or more objectives of the award?

Engineering content

Does the project have sufficient engineering content and is it explicit in the project activities?

Impact

Does the project have the potential to develop tools that can be offered to other Engineering Professors' Council members? Does the project help build national capacity for public engagement with engineering? Will the format and content appeal to engineers working in higher education? (Remember, this could also be an opportunity to stimulate a new impact case study based on previous or current research activity).

Clarity and feasibility

Does the application include sufficient information on all aspects of the proposed project including a clear description of the objectives, methodology and expected outcomes and a clear and feasible project plan?

Completing and submitting the application form

Please note that this application form must contain all the information required to assess your proposed project and is therefore 'stand-alone'. Reviewers may request additional information for clarification.

Project start and end dates

The project must start by 30th June, 2014 and complete by 31st August, 2015.

Project objectives and context

Please list the project **objectives**, referring to the objectives of this award scheme to ensure there is a good fit and describe its **context**, detailing whether this is a new activity or whether the project will use and add value to an existing initiative. For the latter, please describe how the proposed project that will enhance the existing activities.

Project details

Projects must include engineers in the activity and provide opportunities to enhance the participating engineers' communications/ engagement skills and knowledge. Please note the activity must take place in the UK.

Project impact

Impacts are the intended changes/ lasting effects that will occur as a result of the project.

Learning and evaluation

A summary of how the project will be evaluated and details on how learning from the proposed project will be shared with the EPC membership.

Allowable project costs

Please note, these grants are NOT calculated on the basis of Full Economic Costing (fEC). Allowable costs include those directly related to the development and delivery of the proposed project. A breakdown of the specific costs (including any applicable VAT) must be provided, including a description for each item. Costs can include consultancy, public engagement activity costs, materials, travel and subsistence. Please specify the named individuals for any consultancy costs. Costs cannot include academic salary, overheads, retrospective work or overseas travel (this list is not exhaustive).

Authorisation

Submissions must be endorsed by an authorised signatory of the 'Grant Recipient' (i.e. the organisation to which the Grant will be awarded to, if the application is successful).

Declaration /key terms and conditions of award

All applicants must be available to pitch their application, if short-listed, in person at the Engineering Professors' Council Congress 2014 on 8th and 9th April 2014 in Glasgow and are prepared for details of their project and its outcome and recommendations to be disseminated amongst members of the Engineering Professors' Council and potentially, more widely. These are key terms and conditions of the award.

Submission

Please submit one electronic copy of the application form (in Microsoft Word format) together with one signed copy (electronic pdf) by 18:00 on 3rd February, 2014 by email to:

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