

## **Complex Systems Toolkit: Guidance for submitting a knowledge article**

### **Research:**

Before you begin, you may want to review knowledge articles that form a part of the EPC's [Sustainability Toolkit](#), since we hope that contributions to the Complex Systems Toolkit will be fairly consistent in length, style, and tone.

Knowledge articles are meant to be overviews that a reader with no prior knowledge of complex systems could refer to in order to develop a baseline understanding and learn where to look for additional information (they can reference other sources). They should be understandable to students as well: imagine that an educator might excerpt content from the article to provide their students context on a project or learning activity.

They should be approximately 500-1000 words and reference relevant open-source resources.

### **Overview:**

The articles are meant to be able to stand on their own as a piece of knowledge on a topic; they are also meant to work alongside other articles so that taken together they form a sort of complex systems in engineering handbook.

### **Purpose:**

Each article should inform, explain, and provide knowledge on the topics. Put yourself in the perspective of an engineering educator who is new to complex systems.

### **Content:**

The content of the article should be organised and well developed. That is, it should be presented in a logical way and thoroughly explained.

### **References and resources:**

Where additional explanation could be given, it might point to other resources, and where information is presented from another source, it needs to be properly referenced.

### **Format**

Knowledge articles should follow this format:

- Premise
- Body of article, divided up into headed sections as necessary.
- Conclusion (optional)
- References: use [Harvard referencing](#)
- Resources

### **Before you submit, review this checklist**

- Does the article both make sense as a single piece of content as well as fit in with the rest of the articles to be developed?
- Would someone new to complex systems understand the information presented and would it help them?
- Do you need to expand on any ideas or reorganise them to make them clearer?
- What additional resources or references have you included?