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Engineering Professors' Council
Minutes of the RIKT Committee meeting
held on 5th June 2023 via Zoom

Present
Johnny Rich (JR), Andy Alderson (AA), Graham Howe (GH), Ion Sucala (IS), Nikita Hari (NH) and Sarah Peers (SP)

With
Stella Fowler (SF) and Rhian Todd (RT)

Apologies
Stephen Magowan (SM)

1.	*Apologies and welcome*	
	Apologies received as above were NOTED.	
2.	*Minutes of last meeting held on 22nd March*	
	The minutes of the previous meeting were APPROVED. "Draft" watermark to be removed from the 22nd March 2023 minutes and reloaded to website. **Action: RT**	**2306-01**
3.	*Matters arising and items not elsewhere on the agenda*	
	2203-04 RT to organise another meeting of the toolkit sub group – ongoing action.	*2203-04*
	2203-06 Committee to view the presentation recordings for discussion at the next meeting. AA had a meeting with Mike Simpson (EPSRC) and said that the RIKT committee would be happy to support the TERC initiative. AA can follow up with Mike and JR will follow up with EPSRC.	*2203-06*
4.	*Enterprise collaboration toolkit*	
	JR said the Crucible Toolkit is already rich with case studies and suggested renaming/restyling and extending it. JR said it could be a key tool for any academic or industry partner. JR said we need advice materials. The five themes within the toolkit are: • Universities and businesses shared role in regional development • Collaborating with industry for teaching and learning • Knowledge exchange • Research • Graduate employability and recruitment	

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	JR had had discussions with Rhys Morgan at RAEng who said this would not be in his purview but would support us in finding the correct department in RAEng who may be interested in funding the work. JR also had discussions with Keith Ridgway and Siemens UK who are open to conversation and has an upcoming meeting with Airbus. JR had previously asked DB to create a 2 page proposal and thanked DB for his efforts. JR asked the committee if they approve of what has been drafted so far. AA asked how impacts at the end would be measured. Have we got benchmarking data now? JR suggested finding a one word was of describing each of the 5 themes: • Place • Research • Learning • Skills • Expertise GH mentioned supply chain – some suppliers of multi nationals are SME's so it could be useful for them too. May be a reason for them to offer funding? AA said overall the proposal was looking good. IS said in the South West they have impressive projects such as Celtic Sea Offshore Wind. It requires working with a wide range of collaborators. Knowledge transfer requires a comprehensive angle. JR said he has no boundaries in what the committee could be interested in. The way forward would be to establish a working group of experts and that group can decide what falls within the remit of the toolkit. SP said there are two aspects of teaching innovation. Bringing innovation to the classroom and innovation/enterprise skills. SP said a good way to reach SME's is through FE colleges. JR said it was an excellent suggestion and asked SP for any contacts. JR suggested £9k would be required for the development stage. AA said we need a 2 page proposal that can be adapted according to who we are approaching. JS said the next step is for JR and DB to review the proposal to produce a shorter version aimed at RAEng. **Action: JR/DB**	*2306-02*
5.	***Horizon scanning and other business***	
	JR said he looks forward to seeing committee members at Congress 2023 if they are able to attend. JR also reminded the committee that the AGM would take place on the 5th July 2023 via zoom.	
8.	***Date of next meeting***	
	17th October 2023 at 13.00.	

Action log

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Reference	Agreed action	By
2206-01	"Draft" watermark to be removed from minutes and reloaded to website	**RT**
2203-04	RT to organise another meeting of the toolkit sub group.	**RT**
2203-06	Committee to view the presentation recordings for discussion at the next meeting.	**ALL**
2206-02	JR and DB to review the proposal and produce a shorter version aimed at RAEng.	**JR/DB**