

**Engineering Professors' Council
Minutes of the RIKT Committee meeting
held on 22nd March 2023 via Zoom**

Present

Johnny Rich (JR), David Brown (DB), Andy Alderson (AA), Graham Howe (GH), Tanya Vladimirova (TV), David Hughes (DH) and Stephen Magowan (SM)

With

Stella Fowler (SF) and Rhian Todd (RT).

Apologies

Philipp Thies (PT) and Ion Sucala (IS)

1.	<i>Apologies and welcome</i>	
	Apologies received as above were NOTED. AA welcomed Andrew Clarke from RAEng to give an update on Horizon Europe.	
2.	<i>Horizon Europe update</i>	
	AA thanked Andrew Clarke for his update. Andrew Clarke agreed that the recording of his update can be added to EPC Online. Action: RT	2303-01
3.	<i>The Nurse Review and the DSIT Science & Technology Framework briefing</i>	
	AA welcomed James Coe from Wonkhe. James Coe agreed that the recording of his briefing can be added to EPC Online. Action: RT	2303-02
4.	<i>Minutes of last meeting held 14th December 2022</i>	
	AA requested a change in to item 4 combing Knowledge Exchange, KEF and Concordant to the bullet points. The minutes of the previous meeting were APPROVED. “Draft” watermark to be removed from the 14 th December 2022 minutes and reloaded to website. ACTION: RT	2303-03
5.	<i>Matters arising and items not elsewhere on the agenda</i>	
	JR shared his screen to show the committee the available toolkits on EPC Online. JR said some of the toolkits fall under RIKT purview. JR asked which toolkits should	

	<p>remain on the website as they are, which should be expanded and which should be archived. JR said the title of the Crucible toolkit will be rebranded to the Enterprise Collaboration toolkit as soon as staff resources allow.</p> <p>AA said action 2212-04 is ongoing. JR said he wants this work to go ahead but there isn't much staff resource available at present. Anything taken forward would need to be funded. The sub committee would need to be a working group with volunteers that decide what needs to be changed and ideally a volunteer who would then make those changes. RT to organise another meeting of the sub group. Action: RT</p> <p>The IP toolkit can be reviewed and possibly then contact IPO to provide extra content?</p> <p>2212-05 (Committee members to suggest regional contacts to JR for him to contact regarding toolkit funding) is an ongoing action. AA will contact JR with regional contacts in the coming days. Action: ALL</p> <p>2212-06 is an ongoing action. The committee should view the recording of the TERC webinar on EPC Online and report back round table suggestions to JR. Action: ALL</p> <p>JR said we need to contact Andrew Lawrence at EPSRC to ask what we need to do next. Action: SF</p>	<p>2212-04</p> <p>2203-04</p> <p>2212-05</p> <p>2212-06</p> <p>2203-05</p>
6.	<i>Enterprise collaboration toolkit</i>	
	<p>AA said the sub group met on the 16th March and was chaired by IS. JR gave a brief summary of the discussion that took place. DB generously offered to support this work when the committee has a clearer idea. JR said there was a useful discussion around the 5 pillars of the toolkit. JR said they started mapping organisation partners for each who may be able to assist in expanding them further. They did not manage to map all five. The first step is to get someone to chair a working group. JR said Rhys at RAEng expressed a willingness in principle to look at a funding request. JR suggested putting together a 2 page proposal stating what we would do and what it would cost soon. JR said it would be good to source some private funding too.</p> <p>GH suggested Keith Ridgeway and said he would introduce him to JR by email. JR said if he can arrange a chat with Keith he will advise AA in the hope he too can join the meeting.</p> <p>AA asked if Siemens may be willing to fund. JR said Jennifer will be attending Congress so that will provide an opportunity to discuss it. JR said he will find out if this is in her remit. DH said that both he and IS work with a different part of Siemens. IS works closely with Prof Ross Caddens. DH and IS could contact him. DB suggested looking at which large businesses collaborate with Universities e.g. Rolls Royce. Also, do not exclude banks. JR said this was an excellent suggestion and asked DH and DB to start a conversation with their contacts. DH requested a paragraph from JR to send to his contact. JR asked DB if he would do some paid work and create a proposal. JR said they would discuss this separately.</p>	
7.	<i>Horizon scanning and other business</i>	
	<p>JR told the committee about the House of Lords Inquiry on OfS. The EPC will be submitting a response. JR asked if the committee had any views from an RIKT perspective.</p> <p>JR said he would contact Andrew Clarke and James Coe to offer thanks for their presentations. JR said he would ask Andrew Clarke if there is anything the committee</p>	

	can do to support his work. JR said is committee members have any ideas let him know. It was agreed committee members should review the recordings of the presentations and discuss at the next meeting. Action: ALL	2203-06
8.	<i>Date of next meeting</i>	
	Monday 5 th June at 9am.	

Action log

Reference	Agreed action	By
2203-01	Add the recording of Andrew Clarke's presentation to EPC Online.	RT
2203-02	Add the recording of James Coe's presentation to EPC Online.	RT
2203-03	"Draft" watermark to be removed from minutes and reloaded to website	RT
2212-04	AA, GH, IS and SP to make recommendations on toolkits to the Board.	AA / GH / IS / SP
2203-04	RT to organise another meeting of the toolkit sub group.	RT
2212-05	Committee members to suggest regional contacts to JR for him to contact regarding toolkit funding.	ALL
2212-06	The committee should view the recording of the TERC webinar on EPC Online and report back round table suggestions to JR.	ALL
2203-05	SF to contact Andy Lawrence at EPSRC.	SF
2203-06	Committee to view the presentation recordings for discussion at the next meeting.	ALL