Engineering Professors' Council
Minutes of the RIKT Committee meeting
held on 14th December 2022 via Zoom

Present
Johnny Rich (JR), David Brown (DB), Andy Alderson (AA), Tony Unsworth (TU), David Hughes (DH), Nikita Hari (NH), Adrienne Houston (AH), Sarah Peers (SP), Ion Sucala (IS), Graham Howe (GH), Tanya Vladimirova (TV) and Stephen Magowan (SM)

With
Stella Fowler (SF) and Rhian Todd (RT).

Apologies
Philipp Thies (PT) and Sarah Spurgeon (SS)

1.	*Apologies and welcome*	
	Apologies received as above were NOTED.	
	AA informed the committee of the sad passing of Professor David Harrison. AA invited committee members to view the tribute page on EPC Online and contribute.	
2.	*Minutes of the meeting held on 1st July 2022*	
	AA thanked JR for chairing the last meeting.	
	The minutes of the previous meeting were APPROVED.	
	"Draft" watermark to be removed from the 1st July 2022 minutes and reloaded to website. **ACTION: RT**	**2212-01**
3.	*Matters arising and items not elsewhere on the agenda*	
	2207-02 JR added the PowerPoint on Levelling-Up to EPC Online.	
	2207-14 AA officially invited DB to join the committee.	
4.	**The Crucible Project: toolkit follow up and next steps**	
	AA and JR had a recent discussion regarding website developments. The discussed what should be done with existing toolkits. AA reviewed the toolkits and suggested the one that stands out is the IP toolkit. Do we need to refresh the toolkit?	

	JR suggested ideas for new toolkits: • A guide to research funding • Knowledge exchange • KEF and CORDAT AA suggested a toolkit around Networking – ECRs would find this useful. JR said that is what the Crucible toolkit should partly be about. Should the Crucible toolkit be renamed? IS suggested the Crucible title may be a bit opaque, we need to widen its reach and make it easy to understand. TV suggests 'Enterprise Collaboration toolkit'. The committee agree to rename it as the Enterprise Collaboration toolkit. SP liked the strapline 'Forging stronger links'. **Action: JR/RT to update the name of the toolkit**		2212-02
	AA suggested putting together a subgroup to discuss toolkits. JR said this can then be referred to the EPC Board for them to prioritise and feedback. AA, GH, IS and SP volunteered to be on the subgroup. **Action: RT to set up a subgroup meeting.** **Action: AA, GH, IS and SP to make recommendations on toolkits to the Board.**		2212-03 2212-04
	AA made two suggestions for future toolkits: • Employer Advisory Boards • Industry and Academia Regional Development The committee agreed to move forward with the suggestions and discussed funding. DB suggested small grants from RSA and also approaching the academy. JR suggested approaching Make. AH has a contact at Make so will contact them on a regional level. AH suggested JR attend the Conference taking place in March in London. SP suggests adding an international flavour. DB suggested contacting Combined Authorities. AA said he will work with his internal team to identify regional contacts. JR asked committee members to suggest contacts to JR so he can reach out. **Action: All**		2212-05
5.	*Horizon scanning and other business*		
	AA commented that nothing is happening at present with Horizon Europe and suggested waiting for clarity then engaging where possible. JR told the committee about the EPSRC TERC webinar that took place the previous day. JR thanked SF, RT and the rest of the team. SF said the event was attended by over 100 people and audience participation was excellent. JR advised that in 2023 EPSRC want to organise some round table type events. JR asked the committee if they are still happy for us to support TERC. JR asked for suggestions on what the round table events should look like. What would be useful to our members? AA asked the committee to view the recording of the webinar on EPC Online and report back round table suggestions to JR. AA also told the committee, that if their institutions could host or provide venues for the events to tell JR. **Action: All** **Any other business** TV suggested adding REF to the next agenda. JR told the committee the EPC has responded to a consultation regarding FRAP (Future research assessment programme).		2212-06

6.	*Date of next meeting*	
	RT to contact AA about scheduling appointments for RIKT committee meetings in 2023. **ACTION: RT / AA**	**2212-07**

Action log

Reference	Agreed action	By
2212-01	"Draft" watermark to be removed from minutes and reloaded to website	**RT**
2212-02	Update the name of the Crucible toolkit to the Enterprise Collaboration toolkit.	**JR / RT**
2212-03	RT to organise a sub group meeting to discuss toolkits.	**RT**
2212-04	AA, GH, IS and SP to make recommendations on toolkits to the Board.	**AA / GH / IS / SP**
2212-05	Committee members to suggest regional contacts to JR for him to contact regarding toolkit funding.	**ALL**
2212-06	The committee should view the recording of the TERC webinar on EPC Online and report back round table suggestions to JR.	**ALL**
2207-07	RT to contact AA about scheduling appointments for RIKT committee meetings in 2023.	**AA / RT**